
JULY 13 - JULY 18, 2008

ADMISSION

The Institute offers specialized courses relating to alcohol and other drug issues; enrollment is open to professionals and laypersons with an interest in these areas.

APPLICATION DEADLINE AND DEPOSIT

Applications will be accepted until **June 18, 2008**; however, early application is advised to ensure course selection. A non-refundable deposit of \$125 must accompany the application form. This deposit can be paid by check or money order (drawn on a U.S. bank) payable to Rutgers, The State University of NJ or by MasterCard or Visa (fill out appropriate information on application form). The official IADS application form, found in the center section of this catalog, must be completed and sent to:

Johanna Collins, IADS Program Coordinator
Center of Alcohol Studies
Rutgers, The State University of New Jersey
607 Allison Road
Piscataway, New Jersey 08854-8001
Telephone: (732) 445-4317
FAX: (732) 445-3500
E-mail: collinsj@rci.rutgers.edu

COSTS

The cost breakdown for the one-week program is as follows:

Tuition	\$ 790.00
<u>Housing/Meal Plan</u>	<u>\$ 505.00</u>
Total	\$ 1295.00

A non-refundable deposit of \$125 must accompany the application; this deposit will be applied toward the tuition fee. All checks and money orders for both the deposit and balance must be drawn on a U.S. bank and be made payable to Rutgers, The State University of NJ. MasterCard and VISA will be accepted. Wire transfer charges must be paid by the sender.

For students staying on campus, three housing options are available on a first come, first served basis: (1) an air-conditioned double occupancy room with private bath (Stonier Hall); (2) an air-conditioned two-person apartment (i.e., private bedroom with shared bath in University Center); or (3) an air-conditioned single occupancy room with private bath (Stonier Hall). There is a supplemental housing charge of \$100.00 for

option 3 (single occupancy, Stonier Hall). University dormitories are non-smoking buildings, including individual rooms; linen, towels, and maid service are provided in both housing options. Each housing option includes a meal plan that begins with Sunday dinner and ends with Friday lunch. University housing is not available for unregistered individuals.

Enrollment in one or two courses: Arrangements can be made for students who wish to take only one or two courses and not participate in the 4.5 CEU (45-hour) program (i.e., three courses, lectures, mini courses and seminars). The certificate received by an individual who is taking one or two courses would reflect this; that is, 1.2 CEUs (12 hours) toward certification/recertification will be awarded for one course and 2.4 CEUs (24 hours) will be awarded for two courses. The cost for one course is \$300.00; two courses are \$525.00. **Please note:** Though individuals taking one or two courses are welcome to attend the lectures and seminars, verification of attendance at these events will not be possible. (Housing accommodations are not available to students taking this option.)

SCHOLARSHIPS

The Institute has no scholarship funds of its own. However, it does assist in the administration of the following scholarships: (1) full scholarships through the Alumni Association that cover tuition and the room/meal plan, but not travel; (2) full medical student fellowships through the Scaife Family Foundation that cover tuition, the room/meal plan, and a stipend to assist with travel; and (3) tuition support awards through Robert N. and Jeanette Cooper and the New Jersey Department of Human Services, Division of Addiction Services (that do not include the room/meal plan or travel).

Applicants can apply for one of the scholarships listed above. Please note: Alumni Association scholarships, Scaife medical student fellowships, also, Robert N. and Jeanette Cooper Scholarships and New Jersey Department of Human Services tuition support awards are also offered at the School of Alcohol and Drug Studies.

NOTE: It is not necessary to send in the \$125 non-refundable deposit with a scholarship application.

Alumni Scholarships

Alumni scholarships are supported by the Alumni Association of Alcohol and Drug Studies; each full scholarship covers tuition and the room/meal plan. Scholarship applications must be received by the end of the business day on **May 20, 2008**. Each applicant must send the following information: (1) a completed IADS general application form (found in the center section of this catalog); (2) a letter from the candidate stating that he/she is applying for an Alumni Scholarship and describing his/her background and work in the field; and (3) a letter of recommendation that addresses the candidate's attributes and role in the field. Please note: (1) candidates who have not previously

attended one of the Rutgers schools of alcohol and drug studies will receive priority consideration by the Scholarship Committee; and (2) persons who have received an Alumni Scholarship in the past five years are not eligible.

The requirements listed below must be fulfilled for the packet to be reviewed by the Alumni Association Scholarship Committee. The letter of application should describe how the person meets these scholarship requirements. Candidates must:

- Be certified as an alcoholism/drug abuse counselor or be in the process of attaining certification. Documentation of hours toward certification received to date should be included in the packet.
- Work full- or part-time, presently or in the recent past, in the alcohol/drug field with: family and children of an alcoholic; parents who are misusing alcohol and/or other drugs; gay/lesbian patients; and/or the handicapped.
- Be actively involved with community groups, local industry, school systems, and/or other volunteer programs. Volunteer involvement should be described in detail.
- Submit a statement verifying that your annual salary is less than \$50,000 per year.

Scaife Medical Student Fellowships

Medical student fellowships are funded by the Scaife Family Foundation; each fellowship covers tuition and the room/meal plan, with a stipend to assist with travel and miscellaneous expenses. Fellowship recipients are required to take the four-hour per day course (8:00 a.m. - 12:15 p.m.) designed specifically for medical students, and one other course of their choosing in the remaining 1:30 – 3:30 p.m. time slot.

Each applicant must be attending a medical school in the United States and must send the following information: (1) a completed IADS general application form (found in the center section of this catalog); and (2) a letter from the medical student stating that he/she is applying for the Scaife Family Foundation Fellowship, his/her medical school and current year of attendance, and how attendance at the Institute will impact on his/her work in the medical field. The applicant must also include a mailing address, phone number, and e-mail address where he/she can be reached currently and after the end of the semester. Fellowships will be awarded to applicants who meet the criteria on an application date received basis.

Robert N. and Jeanette Cooper Scholarships

The Robert N. and Jeannette Cooper Scholarship Fund will award tuition scholarships to individuals who demonstrate a special interest in alcohol abuse issues and problems that particularly affect women.

Each applicant must submit a letter describing how her/his work focuses on women; a

completed application must also be submitted. Since this scholarship was established to provide financial assistance to enable individuals to attend either the Institute of Alcohol and Drug Studies or the School of Alcohol and Drug Studies, the applicant's letter should include information on financial need. A letter of recommendation describing the applicant's work in the field and how it impacts women is also required.

New Jersey Department of Human Services, Division of Addiction Services Tuition Support (Pending Availability of Funds)

Funding support from the New Jersey Department of Human Services, Division of Addiction Services enables the school to offer tuition support to a limited number of applicants. The criteria for application follow:

- Applicant may not presently be employed by the State of New Jersey.
- Applicant must be a resident of New Jersey.
- Applicant should be employed or active in ATOD prevention or treatment services in New Jersey. (Volunteer members of alliances are eligible.)
- Applicant should be planning to pursue certification in the treatment of addictions or certification as a prevention specialist or associate prevention specialist.
- The applicant's annual income should be less than \$50,000.

A letter from the applicant should: (1) indicate his/her interest in being considered for tuition support, (2) certify that he/she meets the above criteria, and (3) indicate how the education will benefit the applicant's work. A completed IADS general application form (found in the center section of this catalog) must also be submitted.

Please note that in order to be reviewed, the request for tuition support together with the application must be received by the Education and Training Division of the Center of Alcohol Studies on or before **June 18, 2008** by the end of the business day. Since the number of tuition awards to qualified individuals is limited, it is recommended that interested applicants apply as soon as possible.